**MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE SECURITY FIRE PROTECTION DISTRICT**

The Board of Directors of the Security Fire Protection District held a regular board meeting on June 9th, 2024, such meeting duly posted for public notice.

A quorum present, the meeting was called to order at 5:30 p.m. by Chairmen Smith.

1. **Roll Call:** 
   1. Directors present: Chairmen Smith, Director Boudreau, Director Davis and Director Boyer
   2. Also present: BC James, BC Caddick, BC Chambers, EMS Chief Mesick
2. **Public Comments:** 
   1. None
3. **Oaths of Office:**
   1. Firefighter Engineer Tyler Swirka
4. **Administrative Reports:**
   1. Director Boudreau made a motion to approve the minutes from the Regular meeting with a 2nd by Director Boyer. The board unanimously approved the minutes.
   2. Director Boudreau made a motion to approve the financials with a 2nd by Director Boyer. The board unanimously approved the June 2024 financials.
5. **Auditor Report:** Tom Sistare will be invited back next month to present the audit.
6. **Operation Reports**
   1. Ambulance/EMS Service: Put in for a grant and were not awarded. The state has taken over ambulance licensing and we are set for the next 2 years. Ambulance 182 was in an accident and waiting on insurance
   2. Fire Inspections: Firefighter Cooper is our newest inspector. Particular inspection at the former Shamrock gas station. This business is permitted for occupancy of 10 for retail. They store tires, tire repairs, food truck, u-haul storage, and they do not have these permits.
   3. Training: Command staff is meeting every Monday and we are making sure that the same training and message is the same across the shifts.
   4. Vehicle Maintenance: Rebuilding our relationship with Southern Tire Mart and both sides are happy with management changes happening at SFD. Great job Engineer Swirka for handling 186 with a tire blow out on the interstate.
   5. Stations: Station 1 parking lot was redone and finished before 4th of July. All of the parking lots have never been redone and now all three parking lots will be redone. Station remodeling will be a large item in next year’s budget because we need a lot of updating.
   6. Wildland- BC James is having a hard time filling trucks to go available. I know we are waiting for a letter so Volunteers can help fill our trucks. Chief Silloway is working with the attorneys to finalize what we should do. We are trying to get this done as quickly as possible so it doesn’t delay the volunteers, SOCO members, and supplementals. Looking at special assignment employees to encompass the three types of ‘part-time’ employees.
   7. Supplies- Station supplies were roughly $750.00 last month.
   8. BC Highlights:
      1. A-shift: BC James- Responded to a car fire. Gentleman was inside sleeping, neighbor kids called it in. Kids fire bombed his mustang he was restoring.
      2. B-shift: BC Caddick- Responded to 4th of July, 38 calls in an 11-hour period. 70 calls for their set. Two structure fires, vehicle fire, 1 dumpster, 4 outside fires, all started by illegal fireworks. Fountain fire was a huge partner that night.
      3. C-shift: BC Chambers- Responded to a call where the lady had been to Memorial prior to. She was off, slurring words, confused. Code 3 but had a hemorrhagic stroke due to a hemorrhage.
7. **New Business**
   1. Website- Director Boudreau would like to see our website improved. Figure out how to send out a 5 question survey and give us some feedback. Chief Silloway thought a business card that the crews could hand out to them to receive feedback.
8. **Old Business**
   1. Inclusions- The Board had a hearing for inclusions
   2. Cell phone tower- Chairmen Smith spoke to Linda and T-mobile is difficult to work with. Linda is going to check with their attorney. Widefield Water thinks that the 2k a month was not worth it
   3. Memorial Wall-postponed, the crew put in flowers and did some yardwork
   4. Generators for the remaining 3 stations- waiting
   5. Station 4 concrete and sealing- Waiting for Neil.
   6. Preventative Maintenance plan- currently setup files.
   7. Replace Extractor with a bigger capacity extractor.
9. **Chief’s Report**
   1. Chief Silloway is meeting with staff members to receive feedback.
   2. Attending Chief’s meetings
   3. Policy and Procedures are almost complete, the Battalion Chief’s are also providing feedback, hopefully it can be approved next month. Employees will need to be trained on it and then sign off on it.
   4. 3rd party HR company and trainings
   5. 4th of July breakfast
   6. Span of Control with a couple more Lieutenants especially on the EMS side, add three more EMTs
10. **Executive Session for advice of legal counsel regarding personnel policies pursuant to C.R.S. 24-6-402(4)(b)**
    1. Director Davis made a motion to enter Executive session at 7:17 pm with a 2nd by Director Boudreau. The board unanimously approved.
    2. Director Boudreau made a motion to exit Executive session at 8:30 pm with a 2nd by Director Boyer. The board unanimously approved.
11. **Adjournment** There being no further business**,** the board adjourned at 8:30 p.m.

Respectfully Submitted:

Stacey Popovich

Executive Assistant

APPROVAL

The forgoing minutes, which have been approved by the affirmative majority vote of the Board of Directors of the Security Fire Protection District, are a true and accurate record of the meeting held on the date stated above.

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Pete Smith, President Mark Davis, Vice President

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Jason Boyer, Secretary/Treasurer Jim Boudreau, Director

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Ken Jerby, Director