**MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE SECURITY FIRE PROTECTION DISTRICT**

The Board of Directors of the Security Fire Protection District held a regular board meeting on October 8th, 2024, such meeting duly posted for public notice.

A quorum present, the meeting was called to order at 5:30 p.m. by Chairmen Smith.

1. **Roll Call:** 
   1. Directors present: Chairman Smith, Director Boudreau, Director Davis, and Director Boyer
   2. Director Davis made a motion to excuse Director Jerby with a 2nd by Director Boudreau. The board unanimously approved the absence.
   3. Also present: EMS Chief Mesick, Firefighter/EMT Cooper, Paramedic/Engineer Alsup, Firefighter/Medic Marsh
2. **Public Comments:** 
   1. Ramsey Knowles: Could we put it out to the residents a poll for the cell phone tower? Chief Silloway explained that the tri-pod clock tower because of the county specs has eliminated all other options except the clock tower. Ramsey also asked if we could get the minutes posted on our website. Is there is a way to fix contact email address and board info. Chief Silloway will look at the contact info on the website. The admin said currently she cannot post minutes that are still in draft. The board will be looking to potentially change this. The admin also forgot to put the agenda up on the website and will correct that immediately.
3. **Administrative Reports:**
   1. Director Boudreau made a motion to approve the minutes from the Regular meeting with a 2nd by Director Davis. The board unanimously approved the minutes.
   2. Director Boudreau made a motion to approve the financials with a 2nd by Director Boyer. The board unanimously approved the September 2024 financials.
4. **Operation Reports**
   1. Ambulance/EMS Service: Met with billing, we have a new acct rep. We currently have 1.6 million pending.
      1. Looking at upgrading the Toughbook’s, 6 of them, $20,000.00
      2. Looking at upgrading the iPad for cell phones because employees are using their own phones
      3. EMS Chief Mesick went into the fact we have a 60 day turnaround to get bills out to patients. The board asked a few follow-up questions and EMS Chief Mesick will be following up on the turnaround time for billing
   2. Fire Inspections: The board likes the new look of inspections report. Two inspections last month. Fire Prevention week is happening now. Firefighter Cooper is looking to keep the Facebook and other social media platforms active in the community. He would like to thank Chief Silloway for his expertise to show us how to reach out to our community.
   3. Training: Three members going through the joint training at Fort Carson. We are looking at another academy and sending them directly to the academy. Company level has been jointly doing structure drills with neighboring districts.
   4. Vehicle Maintenance: Continue to follow-up on the wrecked ambulance. New ambulance has arrived. The Fire Chief has lights and the new EMS truck is getting lights and sirens and we no longer have the Deputy Chief SUV because it was traded in for the EMS Truck.
   5. Stations: We walked the stations. West net quoted for all three stations is roughly $81,000.00 after the authority board pays for the computer box. We are going to use some out of the wildland fund if necessary. We do have flexibility in our current budget.
      1. Director Boudreau made a motion to approve the updating of the paging system in the three older stations with a 2nd by Director Davis. The board unanimously approved the paging system update.
      2. Chief Silloway is looking to remodel and 1s and 3s but we have to meet with a contractor for an estimate.
   6. Wildland: Truck in CA for another rotation. Currently the truck has earned $145K
5. **New Business**
   1. None
6. **Old Business**
   1. Inclusions- None
   2. Cell phone tower- clock tower
   3. Station 4- no further direction on concrete, replace front pad and seal the expansion joints for the rest.
   4. Memorial Wall- Nothing
7. **Chief’s Report**
   1. Chief Silloway
   2. Policy and Procedure Manual: Director Davis made a motion to approve the 2024 Policy and Procedure Manual with a 2nd by Director Boyer. The board unanimously approved the 2024 Policy and Procedure Manual.
   3. Bookkeeper lives in the district. Director Boudreau would like us to follow-up on her references before we proceed.
      * 1. Add to old business for an update for bookkeeper
   4. 2024 Employers Council
      * 1. Neighboring Departments use Employer’s Council for HR Support, review policies, discounts on classes and services, $3,800 a year for our size department.
           1. Add to old business for an update for HR
   5. Deputy Chief applications closed today and hopefully get the DC position filled. This will help take the load off of the Fire Chief and start splitting the duties.
8. **Adjournment** There being no further business**,** the board adjourned at 6:26 p.m.

Respectfully Submitted:

Stacey Popovich

Executive Assistant

APPROVAL

The forgoing minutes, which have been approved by the affirmative majority vote of the Board of Directors of the Security Fire Protection District, are a true and accurate record of the meeting held on the date stated above.

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Pete Smith, President Mark Davis, Vice President

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Jason Boyer, Secretary/Treasurer Jim Boudreau, Director

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Ken Jerby, Director